



Case #: \_\_\_\_\_

# APPLICATION FOR REZONING

## PLANNING DEPARTMENT

171 North Ross Street, Suite 100

Auburn, AL 36830

(334) 501-3040 ~ Fax: (334) 501-7293

Applicant Name: _____	Project Name: _____
Mailing Address: _____	Site Address: _____
_____	Phone Number: _____
Email Address: _____	Fax Number: _____

- 1. THE APPLICANT MUST ATTACH DEED(S) COVERING THE ENTIRE SUBJECT PROPERTY. ALL METES AND BOUNDS DESCRIPTIONS MUST BE SUPPLIED IN A COMPATIBLE ELECTRONIC FORMAT (MICROSOFT WORD).** If the applicant is not the current owner, then a signed statement allowing the applicant to act as an "authorized agent" must be on file. All associated fees will be charged to the applicant unless otherwise arranged.
- The applicant must provide a plat or certified survey of the subject property, including a written legal description matching the area to be rezoned (Tax ID# may not be used as a legal description). Applicant must sign a statement certifying that the submitted legal description accurately represents his/her request. If the legal description is more than six lines in length, it must be also submitted in Word format via email or on diskette.
- The applicant is responsible for providing the Planning Department with the names and addresses of all adjoining property owners, including those across a street or railroad right-of-way, as shown in the public records of Lee County. Failure to provide complete and up-to-date information could invalidate any change in zoning granted under this application.
- The Planning Commission's decision regarding this request will be based on the entire range of permitted uses in the requested zoning district, and not solely on the applicant's proposed use(s).
- The Planning Department will submit on the applicant's behalf legal advertisements to The Auburn Villager for this application. One will be submitted for notification of the Planning Commission hearing; two will be submitted for notification of the City Council meeting. All associated fees will be charged to the applicant unless otherwise arranged. These advertisements must be paid in advance of publication, or the case will not be heard.**

### Required Documents Attached:

Deed    Plat/Survey    APO List    Legal Description (electronic copy, if needed)

Current Zoning District: \_\_\_\_\_ Requested Zoning District: \_\_\_\_\_

Gross Site Area: \_\_\_\_\_ ac/sq ft   Current Owner: \_\_\_\_\_

General Location or Address of Subject Property: \_\_\_\_\_

Current Use: \_\_\_\_\_ Prior Action(s) on Property: \_\_\_\_\_

Describe briefly the proposed use and character of any proposed development: \_\_\_\_\_

If development is proposed on the property, what other approvals from the City are required? \_\_\_\_\_

Subdivision    Site Plan    Conditional Use    Variance

Other \_\_\_\_\_

**I, the applicant, certify that all of the above facts are true and correct to the best of my knowledge. I further understand that this submission will be verified by Planning Department staff for completeness within two business days in accordance with the City's regulations. An application that is deemed incomplete could result in the application not being considered at the next meeting. If this is the case, then I will be notified by telephone accordingly by the staff within two business days.**

Applicant's Signature: _____	Date: _____
Applicant's Name (Please print): _____	

Received By: \_\_\_\_\_ Date: \_\_\_\_\_